

## **Consent and Agreement for Supervision**

This agreement will serve as a contract for counseling/practicum/internship supervision provided by Michael T. Scoville, LPC (Supervisor), to \_\_\_\_\_ (Supervisee).

### **Context of agreement:**

This agreement is for the supervision provided by Michael T. Scoville at said location \_\_\_\_\_, to be held on said day of week \_\_\_\_\_, from \_\_\_\_\_ am/pm, to \_\_\_\_\_ am/pm.

Sessions shall be 1 clock hour of supervision per week unless otherwise agreed upon by all parties.

Sessions will consist of monitoring and ensuring the welfare of the clients being treated by the supervisee, promoting the development of the supervisee's counselor's professional identity, to meet the requirements of practicum/internship/ state governing board for supervision for professional licensure.

### **Supervisor Scope of Competence**

I am a graduate of Liberty University Online Mental Health Counselor Program with honors. I received my LPC for the State of Ohio in October 2021. I am currently enrolled in the Ph.D. Program at Liberty University Online in Counselor Education and Supervision. I have worked as a counselor for two years at Cadence Care Network, working with children using CBT.

### **Nature of Confidentiality**

Just as in therapeutic sessions, the nature of this confidentiality is for clients. As a gatekeeper for the profession, if I have reasons to contact someone about the supervisee, the board or an educational institution, or need to consult with other professionals, I have an obligation to do this. I am a mandated reporter with the State of Ohio and as such, I am obligated to report any

abuse reported to me by the supervisee, or inform the supervisee to report any abuse reported to the supervisee during therapy. According to the APA Code of Ethics, the Supervisor will hold all information discussed to the highest level of confidence. For any recordings for the sole purpose of reviewing training, there shall be no mention of any client's names, all videos that are recorded shall be eliminated upon completion of the supervision.

The Supervisee \_\_\_\_\_ understands and agrees to the nature of confidentiality in both therapeutic sessions and supervision sessions. Signature Supervisee:

\_\_\_\_\_ date: \_\_\_\_\_

### **Responsibilities of the Supervisor**

- As the supervisor, my responsibilities are to foster a meaningful and respectful professional relationship and maintain appropriate boundaries with my supervisees.
- Monitor the client's welfare and supervisee's performance and professional development.
- Establish and communicate to supervisees procedures for contacting myself or, in their absence, alternative on-call supervisors to assist in handling crises.
- Review with the supervisee during supervision any concerns or problems that occurred during sessions throughout the past week.
- Present, model, and describe appropriate directives.
- Intervene when the client's welfare is at risk.
- Maintain weekly supervision notes and supply supervisee with weekly supervision log sheet.
- Ensure supervisee is familiar with and utilizes the ACA Code of Ethics when with clients.

- Review with and explore the supervisee's mental and physical health to prevent any impairment.
- Complete and review the Brief Supervisory Alliance Scale-Supervisor Form (BSAS-SF)

### **Responsibilities of the Supervisee**

- Supervisee must endure the confidentiality and safety of the clients during sessions and outside of sessions.
- Must know, understand and comply with the ACA 2014 Code of Ethics.
- Will maintain professional liability insurance coverage during the duration of supervision.
- Report any problems and questions about issues with clients.
- Implement any directives given by the supervisor during supervision.
- Use the supervision sessions for personal growth.
- Practice working with the software used by the agency for case notes and billing.
- Practice the theories and techniques which supervisee is competent in and ask questions if not sure on how to use certain techniques.

### **Rights of Supervisee:**

- The supervisee must feel comfortable with the supervisor, if not comfortable, he/she may request an alternate supervisor.
- Supervisee has the right to weekly one-hour supervision sessions whether individual or in a group.
- Supervisee will be given enough supervision hours and client contact hours needed for the completion of practicum/internship/licensure requirements.
- Will receive a weekly supervision log report.

- Proper training in all programs used for the completion of client reports and assessments used at the facility.

### **Supervisory Model Used**

The supervision model used is the discrimination model. This model is situation-specific as the supervisor's focus and the role will change both throughout the current session and/or sessions. There are three Foci and three roles that the supervisor utilizes. The foci are interventions used by the supervisee, the conceptualization of what is going on within the session of the client by the supervisee, and the personalization of the supervisee's style without harm to the client. The roles of the supervisor are to be a teacher, counselor, and consultant.

### **Procedural Considerations**

The supervisee is responsible for his/her own record-keeping on the program provided by the company. Training is provided and continual support will be given throughout supervision. Financial billing is conducted by the billing department, all that is needed of the supervisee is to submit to billing the reports and hours of service for every client seen. Assessments will be given to the supervisee for the clients for evaluations of the services rendered. Supervisees will also receive an assessment called the Brief Supervisory Alliance Scale-Trainee Form (BSAS-TF). The Supervisor will complete the evaluation assigned by the institution for the practicum/internship.

### **Emergency Procedures**

In case of an emergency contact supervisor, if the supervisor is unavailable there will be a supervisor available to all supervisees. There is an on-call service available for all clients after normal business hours. Clients can call 211, 911, or go to a hospital if need be. Terms of the

Contract This supervision contract is subject to revision at any time, upon the request of either the supervisor or the supervisee. Any and all revisions will be agreed upon by both parties.

We agree, to the best of our ability, to uphold the directives specified in this supervision contract and to conduct our professional behavior according to the ethical principles of our professional association. We have read and agree to this full contract for supervision.

This contract is effective from: (Start Date) \_\_\_\_\_ to (End Date) \_\_\_\_\_

(Date of revision or termination): \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisee: \_\_\_\_\_ Date: \_\_\_\_\_